



The Swim & Tennis Club

Employment Application Summer 2019

It is the policy of the Mandell Jewish Community Center to consider all applications without regards to race, religion, sex, age, marital status, national origin, disability, or veteran status.

Positions Available: Lifeguard, Snack Bar, Art & Crafts, Sports Jams Counselor,
Cleaning, Front Desk, Tennis

Position applied for: _____ Date: _____

Available Start Date: _____

Final day available: _____

Days/Hours preferred: _____

Salary requirements: _____

PERSONAL DATA

| | |
|------------------------------------|-------------|
| Name: | |
| Address, Town and Zip Code: | |
| Home Phone: | Cell Phone: |
| E-mail address: | |
| Best time to interview at the JCC: | |

EDUCATIONAL BACKGROUND

| |
|--|
| High School / Current year of school |
| College / Degree or Current year of school |
| Graduate Work: |

EMPLOYMENT EXPERIENCE

(If additional space is needed, attach a separate sheet of paper.)

| Employer | Supervisor Name | Phone Number | Dates of Employment | Position title |
|----------|-----------------|--------------|---------------------|----------------|
| 1. | | | | |
| | | | | |
| 2. | | | | |
| | | | | |
| 3. | | | | |
| | | | | |

Describe responsibilities of positions listed above (follow numbered order).

| | |
|----|--|
| 1. | |
| 2. | |
| 3. | |

Use the space below to include any additional related experience, other comments, or any information that you feel we should have:

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| |
| |

References

List (With address and phone number) the names of three persons whom you have known longer than one year who are familiar with your character, ability or education. Please do not include friends or relatives.

| Name | Relationship | Phone Number | Address |
|------|--------------|--------------|---------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

On a separate sheet of paper briefly respond to the following questions:

1. What do you expect to get out of working at The Swim and Tennis Club this summer?
2. What do you see as the major responsibilities of the job for which you are applying?
3. What do you expect the hardest part of working at The Swim and Tennis Club will be?
4. Describe any hobbies, talents or strengths that you would bring with you this summer.

**In applying for this job, you are committing yourself to the following
(please initial after each item):**

- A. I am committing to work one weekend day each and every weekend of the summer, beginning with Memorial Day Weekend. _____
- B. In addition to working at least one day of Memorial Day weekend, I am committing to working either July 4 or Labor Day. _____
- C. I am committing to submitting all of the following information by **January 15, 2019** _____
1. Choice of day to work Memorial Day Weekend _____
 2. Choice of day to work first two weekends of June _____
 3. Availability for outings on weekdays in early June, dates TBD _____
 4. Availability during full-time schedule (mid-June to Labor Day) _____
 5. Vacation Request, no more than five days _____
 6. Last day working (must be after third Sat. in August) _____

Return completed application to:
 Swim and Tennis Club Attn: Sara Billings
 Mandell Jewish Community Center
 335 Bloomfield Ave
 West Hartford, CT 06117

(860) 236-4571
 Fax: (860) 233-0802
 sbillings@mandelljcc.org

